



SEND PARISH COUNCIL COUNCIL MEETING

**HELD ON MONDAY 20th March 2023 AT 7.45PM
IN THE UPPER ROOM OF THE LANCASTER HALL**

- * Cllr Phil Beddoes (Chairman)
- * Cllr Janet Manktelow (Vice Chairman)
- * Cllr Trevor Deacon
- o Cllr Julia Osborn
- * Cllr Arthur Thomas
- * Cllr Carolin Goehler
- o Cllr Alex Beames
- * Cllr Pat Oven
- * Cllr Margaret Bruton

- * Present
- o Apologies for absence

Officer Present: Nichola Mair
Also, present Paul Bennet and Gillian Powel, Guildford Borough Council candidates.

SPC 125/22 **APOLOGIES FOR ABSENCE**
There was an apology for absence from Cllr A Beames & Cllr J Osborn

SPC 126/22 **DECLARATION OF INTEREST**
No declarations of interest were submitted.

SPC 127/22 The Minutes of the Council Meeting held on 20th February 2023 were approved by Members and signed by the Chairman as a correct record.
RESOLVED: That the Minutes of the Council Meeting on 20th February 2023 be signed as an accurate record of the meeting

SPC 128/22 **CHAIRMAN AND CLERKS REPORT**
Disappointment was expressed at the lack of response by the highways department to the concerns raised by Send Parish Council. These issues will now be put on the agenda for the planning committee.

A resident expressed grateful thanks for the beautiful daffodils growing on the verges in the village however they were also disappointed to see cars parked on the verges.

An allotment holder asked permission to use a digger on their allotment which is immediately adjacent to the carpark fence. Permission was granted providing the digger does not enter the allotments through the gate and is only used to dig over the plot from the car park side.

SPC
129/22 **BOROUGH COUNCILLOR/COUNTY COUNCILLOR REPORTS**

No apologies from either Borough Councillors – disappointing. It would be beneficial to have apologies and a brief report.

Cllr Bob Hughes reported on several matters – The junction at Send Hill has been badly repaired it is hoped that a more satisfactory repair will be carried out soon.

There have been no reports about school admissions.

Currently the county is receiving 500 reports a week about potholes. A considerable number are being repaired.

Flooding at Woodhill has not been solved – tree roots are growing into the drains. The wrong vehicle was sent recently to carry out the repairs so this will be re organised.

Traffic issues will now be passed back to the County Council. Feedback is awaited from the traffic engineer regarding Send Village traffic issues.

SPC
130/22 **FINANCIAL MATTERS**

a) To approve the monthly expenditure list for March and Bank Reconciliation for February.

RESOLVED: to approve the monthly expenditure list for March and Bank reconciliations for February.

SPC
131/22 **COUNCIL MATTERS**

a) May elections have been arranged for 4th May 2023.

i) The Pre-election “Purdah,” period starts on 22nd March.

ii) Councillor application forms must be in by 4pm on 4th April.

iii) GBC will be conducting the election.

iv) Election packs are available from the clerk

b) The Annual Parish Meeting had been arranged for the 24th April, however as this will fall during the per election period the date must be changed. Agreed to change this to the 22nd May 2023.

RESOLVED: to hold the Annual Parish Meeting on 22nd May

c) Coronation of King Charles III - To celebrate the usual May Fayre will be replaced by a Coronation Fayre on Monday 8th May. It was agreed that the Parish Council would have their usual stall and have a display.

RESOLVED: The Parish council will have a stall at the fayre and have a display.

SPC
132/22 **AMENITIES AND LEISURE SERVICES COMMITTEE**

a) To note the minutes from the meeting 6th March 2023

b) Jubilee Trees – Update – The majority of trees are planted. Further discussions continue with Treescape for a possible swap. Remaining trees could be planted at Sandfields.

c) Cemetery

i) Drainage – Brickwork is required to mark the test area in the new cemetery – quotes will be sort.

ii) Cemetery Pillar – This work is completed, however the gates do not close properly. The contractors have agreed to rehang the gates.

RESOLVED: To obtain quotes to mark the test drainage area.

RESOLVED: To arrange for the cemetery gates to be rehung.

- d) Bush Lane Woods Management Plan. An ecological survey will take place on the 5th May, carried out by Surrey Wildlife Trust.
- e) Fencing, Woodhill Triangle. Since the Kidbrook Homes development, the drainage to the stream has improved, making the stream itself dangerous to users of the triangle. It was agreed to fence off the stream and obtain quotes.

RESOLVED: To fence off the stream and obtain quotes for works.

- f) Village Clean-up – a village clean-up day has been arranged for 29th April ahead of the Coronation celebrations.

RESOLVED: To notify GBC and borrow high viz and litter pickers.

RESOLVED: To advertise on Facebook and Website

- g) Kiosk – Voluntary group list collated and passed to the clerk along with a booking calendar.
- h) ROSPA level checks of play areas. Recommend to Council to carry out three checks per year, April/May, prior to ROSPA, the ROSPA check itself in June, then September/October, just before winter.

RESOLVED: To carry out checks of play equipment as stated above to improve safety

- i) Bus Shelters – two quotes required at least

RESOLVED: To obtain quotes for new bus shelters at Send Marsh

SPC
133/22

PLANNING AND ENVIRONMENT COMMITTEE

- a) To note the minutes from the meeting on the 13th & 20th February & 6th March 2023.

Cllr Owen thanked Cllr Beddoes for joining the planning committee.

SPC
134/22

PAVILION REDEVELOPMENT COMMITTEE

- a) To note the minutes from 13th March.

- b) i) An ecological survey is due to be carried out by aLyne Ecology. They will survey the pavilion and the recreation ground. On 5th April.

ii) It is hoped to appoint an architect by June 2023. From the various architects contacted, 3 have been chosen for further interview.

- iii) A meeting of the Charity needs to be held to begin the process of changing to a CIO.

COMMUNICATIONS

SPC
135/22

Communication received from a resident, regarding litter problem at the Angler's Club. This will be reported to GBC. Further discussion followed regarding litter problems at London Road and the litter bin at Woodhill which has not been replaced by GBC.

RESOLVED: Chairman to write to GBC expressing concern about litter problems in the Village.

Communication received by a resident wishing to use the Recreation Ground for a football Party.

RESOLVED: Inform resident that permission is granted to hold football party – permission must be sought from Football Club to use goals.

SPC
136/22

OTHER REPORTS

Lancaster Hall

- a) Redecoration – Lancaster Hall Caretaker has carried out some redecoration in the Parish Office. This is finished barring minor touch-ups. Backroom to be started, following redecoration of Lancaster Hall.

SPC **ACTION LIST**

137/22 Updated Action list was viewed. It continues to act as a good tool for ensuring council decisions are carried out.

SPC **DATE OF THE NEXT MEETING**

138/22 It was noted that the date of the next monthly Council Meeting is Monday 17th April 2023

The Chairman closed the meeting at 8:29pm

Signed:

Date: