



SEND PARISH COUNCIL

COUNCIL MEETING

HELD ON MONDAY 15th NOVEMBER 2021 AT 8.00PM
IN THE UPPER ROOM OF THE LANCASTER HALL

- * Cllr Chris Heath (Chairman)
- * Cllr Julie Munn (Vice Chairman)
- o Cllr Alex Beames
- o Cllr James Brooker
- * Cllr Phil Beddoes
- * Cllr Carolin Goehler
- * Cllr Janet Manktelow
- * Cllr Julia Osborn
- * Cllr Pat Oven

- * Present
- o Apologies for absence

Officer Present:

Mrs Debbie Hurdle (Parish Clerk)

Also present: Borough Councillor G Esteves and County Cllr Bob Hughes

SPC **APOLOGIES FOR ABSENCE**

066/21

Apologies for absence were received and accepted from Cllr A Beames and Cllr J Brooker.

SPC **DECLARATION OF INTEREST**

067/21

There were no declarations of interest at the meeting.

SPC **COUNCIL MEETING MINUTES**

068/21

The Minutes of the Council Meeting held on 18th October 2021 were approved by Members and signed by the Chairman of the meeting as a correct record.

RESOLVED: That the Minutes of the Council Meeting on 18th October 2021 be signed as an accurate record of the meeting

SPC **CHAIRMAN AND CLERK'S REPORT**

069/21

The Chairman reported the following items:

- Queen's Jubilee – A meeting had been held with the Rotary Club to discuss Send's participation in the Queen's Jubilee celebrations in 2022. This was followed up by a meeting with Ripley PC to discuss how the villages could work together on the project. Ideas included Proms in the Park, lighting a beacon, a treasure hunt and a picnic. The PCs were asked to make a financial contribution to the project.
- Memorial tree planting – On 12th November two trees had been planted on Send Marsh Green in memory of Les Bowerman and Patrick Sheard. The Chairman had given a tribute along with Cameron Brown from the History Society and ex-Borough Cllr Mike Hurdle. The families were very appreciative.
- First aid training and defibrillator – The PC had funded the hire of the hall for the first aid training

organised by the Rotary Club. Seventy people had attended from Send and Ripley. A defibrillator had also been installed by the Rotary Club at the New Inn.

The Clerk reported on the following items:

- Remembrance Day – The parade and short service at the war memorial had run smoothly. Over 150 had attended. *It was suggested that this might be the best way forward for future years.*
- Litter picks – The three young people litter-picking as part of their community work for the Duke of Edinburgh award had completed the three months' work. Cllr J Brooker had signed them off as agreed.
- Floodlights – The electrician had confirmed that the floodlights on the recreation ground were now beyond repair and would need replacing. The CCTV cameras on the pavilion however were still functioning. *These items would be included in the Pavilion Redevelopment Project.*
- Public toilet – The new door was functioning well (confirmed by a Brownie leader using a wheelchair).

The Clerk reminded Members of the next scheduled meetings of the Council's Committees.

SPC
070/21

BOROUGH COUNCILLOR/COUNTY COUNCILLOR REPORTS

Borough Cllr G Esteves reported on the following items:

- Planning applications – There was an update on the progress of current planning applications in Send.
- Deputy Leader of GBC – Cllr J Harwood had resigned from the role and changed political party.
- Guildford and Waverley BC – A new Joint Chief Executive was being appointed.
- Guildford Corporate Plan – The new Guildford Corporate Plan 2021-25 included items on Climate Change and Bio-Diversity.
- Send Hill Closure – The dates for closure were noted. *The access for the cemetery would be confirmed.*
- Vision Engineering – Cllr Esteves was looking forward to a tour of VE in the next week and invited Parish Members' questions to ask at the visit.

County Cllr B Hughes reported on following

- Bus service – A new contractor had been appointed to take on the bus services in Surrey. The bus service in Send would not be affected by the change.
- Resurfacing works – Cllr Hughes had reported the PC and residents' views about closure times and the disruption and noise caused by night time resurfacing of the road in Send. He was not happy about the SCC response received and would request to have the policy changed.

SPC
071/21

PLANNING

PLANNING AND ENVIRONMENT COMMITTEE

The minutes from the Planning and Environment Committee in October and November 2021 were viewed. An update was provided by Cllr P Oven on the following planning applications:

- **19/P/02149 Land to the rear of 5 Send Barns Lane (29 houses)** – appeal dismissed
- **20/P/01885 Elmsleigh Farm, Send Barns Lane (8 houses)** - appeal lodged
- **20/P/00482 92-94 Potters Lane (29 houses)** – appeal lodged

CLIMATE CHANGE PARISH LIAISON MEETING

Cllr J Osborn reported on the meeting she had attended on 21st October 2021. The matters discussed were:

- Grant funding for projects to install electric charging points in Parishes – A formal invitation would be sent out inviting Send to join with other Parishes on this issue.
- Cycle ways using existing bridleways and footpaths – The PC may wish to start considering whether any of Send's footpaths are suitable for cycleways.

- GBC's Development Management Policies – A six-week public consultation on these documents would follow a GBC meeting in December. The PC would need to consider a response to the consultation (this would be considered by the Planning and Environment Committee).

SPC
072/21

AMENITIES AND LEISURE SERVICES COMMITTEE (ALSC)

Members received and considered the minutes and recommendations from the Amenities and Leisure Services Committee meeting on 8th November 2021.

CEMETERY DRAINAGE

The consultant's report on the cemetery groundwater investigations was viewed. The ALSC had considered the report and agreed that there should be a delay in the remedial drainage works until the end of the wet season. This would give the required time for the data from the groundwater monitoring to provide a full picture of the issues. It was therefore recommended to the Council to include all the costs of the project in the budget for 2022-23 and to present the proposal for the remedial drainage works at the April Council meeting. It was also agreed to ask GBC whether they provided capital grants for this type of works.

Cllr P Beddoes proposed and Cllr J Manktelow seconded and it was

RESOLVED: To delay the project for cemetery remedial drainage works until April 2022 and to make provision for the works in the 2022-23 budget (£20,000)

CHRISTMAS LIGHTS 2021

Vision Engineering and the Rotary Club had sponsored the lights this year. There were to be additional trees at the Saddlers Arms in Send Marsh and opposite the Villages Medical Centre in Send Barns Lane. It was noted that the New Inn would be considered as a site for next year. Members were disappointed not to have an event to switch on the lights for the second year running. It was explained, due to circumstances, (some of which were related to Covid-19) there was no one available to organise or participate in the event. It was agreed to start early in the year to organise an event for Christmas 2022.

PAVILION REDEVELOPMENT

An update was provided on the project.

SPC
073/21

FINANCIAL AND OTHER COUNCIL MATTERS

MONTHLY EXPENDITURE LIST

The monthly expenditure list for November 2021 (totally £16,203.93+VAT) was considered.

Tn no	Ref	Gross	Vat	Net	Details	Payment
4080	NOVBACS01	£1,010.40	£168.40	£842.00	Nigel Jeffries Landscapes - Grounds maintenance Oct 21	£1,010.40
4081	NOVBACS02	£1,380.00	£230.00	£1,150.00	Cemetery Development Services Ltd - Ground water monitoring report	£1,380.00
4082	NOVBACS03	£170.45	£0.00	£170.45	D.C. - Pavilion and public toilet cleaning Nov 21	£170.45
4083	NOVBACS04	£18.00	£0.00	£18.00	02/11/21 The Poppy Appeal - Remembrance Day wreath	£18.00

4084 NOVBACS05	£3,862.94	£643.82	£3,219.12	27/10/21	Action In Rural Sussex - Recreation ground household survey	£3 ,862.94
4085 NOVBACS06	£573.20	£75.20	£498.00		Barcham Trees - Memorial trees Send Marsh Green	£573.20
4086 NOVBACS07	£2,094.60	£349.10	£1,745.50		Streetlights - Street lighting maintenance contract 2nd inst 21	£2,094.60
4087 NOVBACS08	£43.32	£7.22	£36.10		Wicksteed Leisure - Roundabout spare parts	£43.32
4088 NOVBACS09	£41.72	£0.00	£41.72		Business Stream - Recreation ground water	£41.72
4089 NOVBACS10	£5,412.00	£902.00	£4,510.00		Streetlights - Painting 82 streetlight columns	£5,412.00
4090 NOVBACS11	£20.00	£0.00	£20.00		Salvation Army - Donation to bugler - Remembrance Day	£20.00
	£3,953.04	£0.00	£3,953.04			
Total	£18,579.67	£2,375.74	£16,203.93			

RESOLVED: That the Monthly Expenditure lists for November 2021 be approved

FINANCE AND GENERAL PURPOSES COMMITTEE (FGPC)

The minutes and recommendations of the FGPC meeting on 11th October were noted.

NEW PRINTER

There was an update on the project to purchase or lease a new office printer. Due to an additional cost in the contract of the model which had previously been approved by the Council (subject to references and break clause), it was agreed now not to proceed with this contract. A review of the proposals would be carried out again at the Financial and General Purposes Committee (FGPC) on 22nd November.

RESOLVED: To review the proposals and approve the purchase of a new office printer at the FGPC.

SPC
074/21

COMMUNICATIONS

INFRASTRUCTURE WORKS

A Send resident was concerned about the impact of the new building developments in Send on traffic congestion and infrastructure. It was agreed to respond to the resident advising that the Council fully understood the concerns and would forward the comments to the relevant authorities.

RESOLVED: To approve a response to the resident and forward the comments to the relevant authorities

OTHER COMMUNICATIONS

No other communications had been received.

SPC
075/21

OTHER REPORTS

CEMETERY

An update on the finances would be provided at next meeting of FGPC.

LANCASTER HALL

Cllr J Munn provided a report on the Lancaster Hall which included a number of practical issues which were being resolved. It was noted that there was a new security light fitted outside the main hall door.

SPC
076/21

CONFIDENTIAL

RESOLVED: to pass a resolution: In view of the confidential nature of the business to be transacted at Item 12 of the agenda, the press and public to be excluded from this part of the meeting

SPC
077/21

CONFIDENTIAL ITEM

Members considered an item on staff recruitment.

Cllr C Heath proposed and Cllr J Manktelow seconded and it was

RESOLVED: To approve the advertising and timetable for the new Clerk

Cllr P Beddoes proposed and Cllr C Goehler seconded and it was

RESOLVED: To approve the salary and associated costs for the appointment of a new Clerk (32 hrs pw)
Revised budget 2021-22 - Additional total cost for Feb-March 2022 - £2,190
Budget 2022-23 – Additional cost pa - £13,143

Cllr C Heath proposed and Cllr J Osborn seconded and it was

RESOLVED: To approve the appointing and salary of a Locum Clerk (24hrs pw) if required Feb- March 2022
Revised budget 2021-22 Additional cost for Feb-March 2022 - £1,029

SPC
078/21

DATE OF THE NEXT MEETING

Cllr J Munn advised that due to work commitments, she was standing down as Vice-Chairman of the Council.

RESOLVED: To call an Extraordinary Council meeting on 22th November to appoint a new Vice-Chairman.

The date of the next monthly Council Meeting was noted: Monday 17th January 2022

The Chairman closed the meeting at 9.00pm

Signed: P Beddoes

Date: 17.01.22.