



# SEND PARISH COUNCIL

9<sup>th</sup> October 2018

Members of Send Parish Council are hereby summoned to attend the monthly meeting of SEND PARISH COUNCIL to be held on Monday 15<sup>th</sup> October 2018 at 7.45 p.m. in the Upstairs Room of the Lancaster Hall for the purpose of transacting the following business

**Public Session** Members of the public are invited to express a view or ask any questions of the Council between 7.45 p.m. and 8.00 p.m. and then are welcome to observe the rest of the meeting

Signed: *D. K. Hurdle* Mrs D. K. Hurdle (Clerk)

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## Agenda

1. **Apologies for absence**
2. **Declaration of interests by Members on any agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No.1464).**
3. **Amendments to the Register of Interests**
4. **Minutes of Council Meeting 17<sup>th</sup> September 2018** – to sign as a correct record of the meeting
5. **Planning**
  - a) **Guildford Borough Council's Draft Local Plan** – To approve a response to the Modifications to the GBC Draft Local Plan consultation to submit by the deadline of 23<sup>rd</sup> October 2018
  - b) **Planning Minutes** - to note the Planning Minutes from the Send PC Planning Committee meetings held in September/October are available to view on the Parish website
  - c) **Rural Housing Needs Survey** – to receive a notification that an updated Rural Housing Needs survey has been commissioned for Send
6. **Neighbourhood Development Plan**
  - a) **Send Neighbourhood Development Plan** - to receive an update on the Send Neighbourhood Development Plan and note the next stages of the timetable
  - b) **Lovelace Neighbourhood Plan** – to receive an invitation to respond as a statutory consultee to a pre-submission consultation on the Lovelace Neighbourhood Plan
7. **WW1 Commemoration and Poppy Project** – to receive an update on the community project and approve action
8. **Allotments** – to approve the arrangements for the Allotment Liaison Meeting on 22<sup>nd</sup> October
9. **Financial and other Council Matters**
  - a) **Financial and General Purposes Working Group** – to receive the notes and recommendations from the Financial Working Group meeting held on 24<sup>th</sup> September

- b) **Pre-paid card** - to approve the use of a Pre-paid card by the Council staff
- c) **Pavilion electrical works** - to approve the appointment of a contractor to carry out electrical works to the pavilion
- d) **External Audit** – to note the End of Year report 2017-18 which has no Matters Arising
- e) **Grant Aid** - to receive a notification about the Grant Aid applications for 2019-20
- f) **Direct Debit** – to approve a Direct Debit payment for Data Protection registration
- g) **Monthly expenditure list and bank reconciliation for October 2018** – to approve and sign
- h) **Christmas tree lights** – to approve plans for this year’s display

#### 10. Highways

- a) **Village Entry Signs** - to receive and consider the proposals for the new Village Entry signs for Send and approve the next stage of the project
- b) **Other Highways Issues** – to receive any other Highways issues

#### 11. Communications

To receive and consider the following requests and communications:

- a) **Public toilet** - a request for the toilet to be open during the week in October
- b) **Send Help AGM** – an invitation to the Send Help AGM on 20<sup>th</sup> October
- c) **Send Evangelical Church** – a request to use the pavilion for the Light Event on 31<sup>st</sup> October
- d) **Other Communications** – to report any other communications received after the agenda has been issued (for information only or to be discussed at a future Council meeting)

#### 12. Other reports

- a) **Chairman/Clerk** – to include an update on distribution of the Parish Newsletter
- b) **Borough Councillors/County Cllr**
- c) **Lancaster Hall**
- d) **Cemetery**

#### 13. Date of next Council Meeting - to note the date of the next Council Meeting - Monday 19<sup>th</sup> November 2018

The Chairman will close the meeting