



# SEND PARISH COUNCIL

19<sup>th</sup> June 2018

Members of Send Parish Council are hereby summoned to attend the  
monthly meeting of SEND PARISH COUNCIL to be held on  
Monday 25<sup>th</sup> June 2018 at 7.45 p.m. in the UPPER ROOM of the Lancaster Hall  
for the purpose of transacting the following business

Public Session Members of the public are invited to express a view or ask any questions of the Council  
between 7.45 p.m. and 8.00 p.m. and then are welcome to observe the rest of the meeting

Signed: *D. K. Hurdle* Mrs D. K. Hurdle (Clerk)

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## Agenda

1. **Apologies for absence**
2. **Declaration of interests by Members on agenda items**
3. **Minutes of Annual Council Meeting 21<sup>st</sup> May 2018 and Extraordinary Council meeting 30<sup>th</sup> May 2018 –**  
to sign as a correct record of the meetings
4. **Guildford Borough Council Local Plan** - to receive a general update on the progress of the Public  
Enquiry and to confirm the Council's representation at the Hearing on 4<sup>th</sup> July 2018
5. **Send Neighbourhood Development Plan (SNDP)** – to receive updates on the Residents Survey and the  
Project Plan, Terms of Reference – format to be agreed, a report on the Character Assessment  
Workshop held on 18<sup>th</sup> June and to agree a date for the next meeting of the SNDP Working Group
6. **Other Planning Matters**
  - a) **Planning Committee** - to note the Planning Minutes from the meetings held in May/June
  - b) **Southampton to London Pipeline Project** – to receive a report on the results of the consultation
7. **Ripley Primary School Closure** – to confirm the response to the consultation
8. **Council Policies and Procedures**
  - a) **General Data Protection Regulation (GDPR)** – to receive an update on the ongoing review of  
Council's processes relating to compliance with GDPR and to approve new policies for Data  
Protection and Record Management and other related documents
  - b) **Review of Council Policies** – to review the following Council Policies – Risk Management and  
Tree Management
9. **Financial and other Council Matters**
  - a) **Monthly expenditure list for June 2018**– to approve and sign
  - b) **End of Year 2017-18 Budget report** – to receive and consider
  - c) **Allotments** – to approve the terms of the new agreement and agree to proceed with the  
drafting of the new lease and to consider a tenant's request for temporary use of a hosepipe

10. **Communications Working Group** - to receive the notes from the meeting held on 23<sup>rd</sup> May 2018 and approve the Terms of Reference for the working group
11. **Recreation Ground Working Group** - to receive the notes and recommendations for new projects from the meeting held on 4<sup>th</sup> June 2018 and approve action
12. **Communications**  
To receive and consider the following requests and communications:
  - a) **Mayor's visit** – an invitation for the Mayor of Guildford to attend an event in Send
  - b) **Send Guides** - a request by Send Guides to use the recreation ground on 5<sup>th</sup> July 2018
  - c) **Defibrillator** - a request to relocate the defibrillator
  - d) **Community Lottery** – to receive notification about Guildford's new lottery for community and voluntary groups
  - e) **Ripley and Send Rotary Club** – to receive information about a funding opportunity for a community project
  - f) **WW1 Commemoration** – to receive an invitation to apply for a grant from the Armed Forces Covenant Fund Trust and Remembrance Charities towards soldier silhouettes for Send
  - g) **Other Communications** – to report any other communications received after the agenda has been issued (for information only or to be discussed at a future Council meeting)
13. **Other reports**
  - a) **Chairman/Clerk's report** - to report on any matters since the last Council meeting including a report on the Surrey Association of Local Council's information evening held on 13<sup>th</sup> June 2018 and an update on the WW1 Commemoration, Poppy Project
  - b) **County and Borough Councillors' reports**
  - c) **Lancaster Hall** – monthly report
  - d) **Ripley and Send Matters** – monthly report
  - e) **Parking and Traffic/Highways**
14. **Date of next Council Meeting** – to note the date of the next Council Meeting is Monday 16<sup>th</sup> July 2018

The Chairman will close the meeting