



# **SEND PARISH COUNCIL**

13<sup>th</sup> March 2018

Members of Send Parish Council are hereby summoned to attend the monthly meeting of SEND PARISH COUNCIL to be held on Monday 19<sup>th</sup> March 2018 at 7.45 p.m. in the UPPER ROOM of the Lancaster Hall for the purpose of transacting the following business

**Public Session** Members of the public are invited to express a view or ask any questions of the Council between 7.45 p.m. and 8.00 p.m. and then are welcome to observe the rest of the meeting

Signed: Mrs D. K. Hurdle (Clerk)

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## **Agenda**

1. **Apologies for absence**
2. **Declaration of interests by Members on agenda items**
3. **Minutes of Council Meeting 19<sup>th</sup> February 2018** – to sign as a correct record of the meeting
4. **Guildford Borough Council Local Plan** – to receive a written update from the Planning Consultant appointed to make representation on behalf of the Council at the Public Enquiry
5. **Send Neighbourhood Development Plan (SNDP)** – to receive the notes of the meeting of the working group meeting held on 26<sup>th</sup> February 2018 and an update on the progress of the project
6. **Other Planning Matters**
  - a) **Community Led Housing** – to receive a report on the meeting on 22<sup>nd</sup> February – Cllr G Esteves
  - b) **Ripley C of E School** – to receive a report on the plans to close the school from County Cllr K Taylor and to approve a response to the consultation
  - c) **Planning Minutes** - to note the Planning Minutes from the Send PC Committee meetings held in February/March including a report on the Planning Enforcement training
7. **Parking and Traffic Working Group** – to receive the notes and recommendations from the meeting held on 5<sup>th</sup> March 2018 and agree action including approval of a response to the consultation for the **M25 junction 10/A3 Wisley interchange improvement scheme**
8. **Recreation Ground Working Group** - to receive the notes and recommendations from the meeting held on 26<sup>th</sup> February 2018 and agree action including a proposal regarding a project on the pavilion
9. **Community Matters**
  - a) **Clean-up Day** – to confirm the date of 14<sup>th</sup> April and to receive a report on the organisation
  - b) **Annual Parish Meeting** - to receive an update on the arrangements
  - c) **Commemoration of end of WW1** – to receive and consider a proposal to support the Poppy Project in Send

## 10. Financial and other Council Matters

- a) **Monthly expenditure list for March 2018** – to approve and sign
- b) **Service contracts 2018-19** – to approve the renewal of contracts including street lighting maintenance, public toilet cleaning and services and pavilion cleaning
- c) **Council Risk Assessments 2017-18, Subscriptions and Donations and Council Policies** – to carry out the annual review and agree action resulting from the review
- d) **Review of Effectiveness of Internal Audit** – to approve the review
- e) **IT equipment** – to approve the purchase of replacement IT equipment for the parish office

## 11. Allotments

- a) **Lease of the land** - to receive a proposal for a new 20 year lease of the allotment land
- b) **Allotment rents** – to consider the tenancy rents for 2018-19
- c) **General report** – to receive a report on the tenancies and update on recent maintenance issues

## 12. Communications

To receive and consider the following requests and communications:

- a) **Surrey County Council Local Committee** – a request to complete a survey for Surrey CC regarding service provision and engagement with the public
- b) **Ripley and Send Matters AGM** – an invitation to the AGM on 9<sup>th</sup> May 2018
- c) **Air Quality Research Study** – an invitation by Guildford Borough Council to take part in an air quality research study
- d) **Parish Liaison Meeting** – an invitation to the Parish Liaison Meeting on 23<sup>rd</sup> March 2018
- e) **Review of Standards in Public Life** - a request to parish councils in Guildford Borough to respond in a consultation on the review of ethical standards in local government
- f) **Guildford Borough Council Lead Councillors' visit** – a request by the Lead Councillors to visit to update on the Local Plan and on other topics in Guildford Borough
- g) **Other Communications** – to report any other communications received after the agenda has been issued (for information only or to be discussed at a future Council meeting)

## 13. Other reports

- a) **Chairman/Clerk's report** - to report on any matters since the last Council meeting
- b) **County and Borough Councillors' reports**
- c) **Lancaster Hall** – monthly report

14. **Date of next Council Meeting** – to note the date of the next Council Meeting is Monday 17<sup>th</sup> April 2018  
To note the date of the Annual Parish Meeting is Monday 26<sup>th</sup> March 2018

The Chairman will close the meeting