



SEND PARISH COUNCIL

12th February 2018

Members of Send Parish Council are hereby summoned to attend the
monthly meeting of SEND PARISH COUNCIL to be held on
Monday 19th February 2018 at 7.45 p.m. in the MAIN HALL of the Lancaster Hall
for the purpose of transacting the following business

Public Session Members of the public are invited to express a view or ask any questions of the Council
between 7.45 p.m. and 8.00 p.m. and then are welcome to observe the rest of the meeting

Signed: *D. K. Hurdle* Mrs D. K. Hurdle (Clerk)

Agenda

1. **Apologies for absence**
2. **Declaration of interests by Members on agenda items**
3. **Minutes of Council Meeting 15th January 2018** – to sign as a correct record of the meeting
4. **Guildford Borough Council Local Plan**
 - a) **Public Enquiry** – to receive information regarding dates and procedure for the hearing
 - b) **Representation by Send Parish Council** – to receive an update from the Planning Consultant appointed to make a representation on behalf of the Council at the Public Enquiry
5. **Send Neighbourhood Development Plan (SNDP)** – to receive an update on the progress of the project
6. **Other Planning Matters**
 - a) **Planning Minutes** - to note the Planning Minutes from the Send PC Committee meetings held in November-January
 - b) **Highways England Strategic Road Network** – to note the responses to the consultations submitted by Send Parish Council Planning Committee
 - c) **M25 junction 10/A3 Wisley interchange improvement scheme** – to receive a notification of the plans and the dates of the public consultation events
 - d) **Joint Parishes meeting on In-setting from the Green Belt** – to receive a report on the meeting held on 1st February 2018
7. **Annual Parish Meeting** – To approve the plans for the Annual Parish Meeting on 26th March 2018 including the speaker - a Lead Councillor from Guildford Borough Council
8. **Recreation Ground**
 - a) **Working Group** - to receive the notes and recommendations from the 2 working group meetings held in January 2018 and agree action including a proposal regarding a project on the pavilion
 - b) **Send United Football** – to approve the use of the recreation ground for an award ceremony
 - c) **Send Scouts** - to approve the use the recreation ground for the Annual May Fair

9. **Parking and Traffic Working group** – to receive the notes and recommendations from the meeting held on 25th January 2018 and agree action including requesting a review of traffic issues in Send Barns Lane by Surrey County Council and approval of a proposal to site a new traffic island in Send Road
10. **Communications Working group** – to receive the notes and recommendations from the meeting held on 29th January 2018 and agree action
11. **Cemetery Working group** – to receive the notes and recommendations from the meeting held on 29th January 2018 and agree action
12. **Financial and other Council Matters**
 - a) **Quarterly Budget report** – to receive and consider the report
 - b) **Financial Plan 2018-23** - to receive and note the projected 5 year financial plan
 - c) **Monthly expenditure list for February 2018**– to approve and sign
 - d) **Data Protection** – to approve the costs of an auditor for the Council and note attendance at a further training session at Guildford Borough Council
 - e) **Finance training** - to approve attendance of the Clerk at a Financial and IT training course
 - f) **IT equipment** – to approve purchase of replacement IT equipment
 - g) **Allotments** – to approve an extension to the lease of the allotment land for 10 years
13. **Communications**

To receive and consider the following requests and communications:

 - a) **Community Led Housing Events** – an invitation to the events on 19th and 22nd February
 - b) **SSALC Spring Conference** - an invitation to the conference on 1st March
 - c) **Mayors award** – to approve nominations
 - d) **Parish Council Reception** - an invitation to the reception on 30th April
 - e) **Young person with sporting interest** – a report on the progress of the young person who received a donation from the Council towards a sporting interest
 - f) **Oak Trees in Send Road** – a request regarding the tree care of the oaks
 - g) **South East in Bloom** – an invitation to an event introducing 'Parish in Bloom'
 - h) **Other Communications** – to report any other communications received after the agenda has been issued (for information only or to be discussed at a future Council meeting)
14. **Other reports**
 - a) **Chairman/Clerk's report** - to report on any matters since the last Council meeting including the visit to Send Business Centre
 - b) **County and Borough Councillors' reports**
 - c) **Lancaster Hall** – to include an update on the redecoration project at the Lancaster Hall

The Chairman will close the meeting